# Olivia Yashodara

Finance & Accounting Specialist, MBA Graduate

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Finance & Accounting professional with 8+ years of experience across accounting, accounts payable, tax, audit, and compliance assurance, including roles at Shell, Johnson & Johnson, and Mitra Adiperkasa. Currently a Finance Analyst at Shell Indonesia, awarded the GM Award (2025) for uncovering irregularities that prevented significant financial losses. Experienced in end-to-end banking operations, VAT and income tax, government reporting, M&A finance projects, and process automation. MBA graduate (UGM) aiming for a Controller role in corporate finance.

## EXPERIENCES

MAY 2024 - PRESENT

### PT SHELL INDONESIA

*A global energy and petrochemical company involved in retail fuels, lubricants, commercial fuels, bitumen, and oil & gas exploration and production.*

**Finance Analyst, Retail Site Assurance – Mobility Business**

- Received the **GM Award (2025)** for uncovering irregular activity by an external business partner, enabling corrective action that prevented estimated losses of up to USD 60K per year.
- Lead asset, P&L, and compliance audits covering at least 10% of the retail site network (SPBU) each year, operated by retailer and dealer partners, including review of audit and change reports.
- Investigate operational and financial anomalies and partner with Operations and Sales Operations on enforcement, from warning and breach letters to termination recommendations.
- Co-developed and review the audit standards annually with the team, keeping audit methodology current and consistent.
- Analyze cost and P&L data from a large network of retailer partners to detect outliers and cost-saving opportunities.
- Act as Tax Analyst and semi-advisor: draft VAT and income tax filings, support tax audits, and use Coretax, while improving tax ways of working.
- Built new converter working papers with the team for the VAT uploader, which handles thousands of invoices daily, cutting manual effort and errors.
- Lead banking project management and handle banking processes end to end, including transition support for newly established entities.
- Involved in merger and acquisition projects, focusing on banking and finance workstreams.
- Participated in UAT for the new system migration from SAP to Microsoft Dynamics and helped set up finance functions, including invoicing, RTR process, banking/treasury, and tax.
- Manage PBBKB data and administration with Bapenda, plus monthly reporting on PBBKB, external loans (ULN), KPPK, LLD, and FX deals.
- Lead asset projects such as asset stock-take, working with internal and external teams.
- Serve as the main contact for retailer partners on daily banking coordination and as the focal point for banking and payment third parties.
- Conduct online and offline socialization sessions for retailers on company updates and new ways of working.

OCTOBER 2022 – APRIL 2024

### PT IDEXPRESS LOGISTIK INDONESIA

*A group of logistics companies focusing on transportation, logistics, supply chain, and storage.*

**Finance Specialist (Accounts Payable)**

- Managed AP invoice processing, payment scheduling, and document review before submission to the Treasury team, in line with SLA.
- Assisted the Associate Manager in preparing the Payment Plan Report and AP Aging Schedule Report.
- Coordinated with Procurement, users, and the Tax team on document completeness, transfer proof, and tax withholding proof.
- Handled external vendors for all IDGroup entities, supported Accounting with accrual data, and maintained documentation and expense GL records for tax and external audit.

JANUARY 2020 - OCTOBER 2022

### PT MITRA ADIPERKASA, TBK.

*A public retail group focusing on fashion, sports, digital, department store, kids, F&B, and lifestyle.*

**Accounting Senior Associate**

- Maintained financial records (ledgers, journals, general accounts) for several entities in the Fashion Business Unit, Health and Beauty sub-division.
- Prepared monthly reports (detailed FS, P&L, Balance Sheet) and quarterly risk management reports for several sub-entities.
- Supported the Assistant Manager in consolidating all Fashion entities (local and overseas) and provided accurate data to External Auditors.
- Resolved old balance sheet balances, completed tax and intercompany reconciliations, and prepared PSAK 73 data (Hamilton) and monthly rental store journals (SAP).
- Monitored prepaid expenses, utility and vendor accruals, AR & AP aging, and bank accounts for several entities.

SEPTEMBER 2018 – JANUARY 2020

### PT JOHNSON & JOHNSON INDONESIA

*A multinational company focusing on healthcare and medical products.*

**Finance Analyst (Accounts Payable)**

- Managed the payment process and resolved vendor and employee queries on business payments.
- Provided timely and accurate data for closing activities, including quarterly accruals, reclass data, and supporting documents.

FEBRUARY 2017 – SEPTEMBER 2018

### PT MULTI SARANA SUKSES MANDIRI

*A logistics retail company in partnership with Lion Parcel.*

**Accounting & Tax Staff**

- Prepared monthly and annual financial statements (P&L, Balance Sheet, Cash Flow) and analyzed results for management.
- Prepared tax reports and e-billing (PPh 21, PP 46, PPh 23, PPh 25, SPT Badan 1771).

## EDUCATION

SEPTEMBER 2020 - JULY 2023

### Gadjah Mada University – MBA, FEB UGM – Yogyakarta, Indonesia

- GPA 3.68 out of 4.00
- Thesis: Capital Structure Analysis, Case Study on PT Erajaya Swasembada Tbk., Retail Sector (2017–2022)
- Coursework: Financial Management, Multinational Finance, Financial Risk Management, Portfolio Management, Strategic Management, Leadership, Research Methods.

SEPTEMBER 2013 - APRIL 2017

### Kwik Kian Gie School of Business – Accounting – Jakarta, Indonesia

- GPA 3.09 out of 4.00
- Thesis: The Effect of Professional Accountant's Commitment and Organizational Commitment on Audit Quality at BigTen Public Accounting Firms (KAP) in Jakarta
- Coursework: Accounting, Finance, Auditing, and Tax (major: Auditing).

## SKILLS & TOOLS

- **Finance & Accounting:** Compliance and Asset Audit, Fraud Detection, Banking Management, VAT & Income Tax (Coretax), Financial Reporting, Accounts Payable
- **ERP:** SAP S/4HANA, SAP Business One, Microsoft Dynamics
- **Analysis & Reporting:** Advanced Excel / Spreadsheet (converters and working paper automation), Looker Studio, Microsoft Office, Google Workspace
- **Collaboration:** Microsoft Teams, Google Meet, Zoom, Skype
- **Languages:** Indonesian (Native); English (Professional working proficiency)
- **Soft Skills:** Attention to Detail, Analytical and Critical Thinking, Business Process Understanding, Team Player, Decision-Making, Problem Solving, Negotiation, Leadership and Communication

## CERTIFICATES & LICENSES

- Ikatan Akuntan Indonesia (IAI), 2017: Brevet A & B (3-month course).